

Calvary Episcopal Church  
Vestry Meeting Minutes  
August 25, 2009  
Emison Room

**Vestry Present:** James Aldinger, Sharon Bailey, Allison Cates, Mary Ann Ford, Michelle Fulmer, Len Grice, Bill Henry, Mark Johnson, Andy Mathes, Gayle Spence, Ginny Strubing, Lee Wakeman, Beebe Woodside

**Vestry Absent:** David Balling, Jeff Kitterman, Beau Snowden,

**Others Present:** Andy MacBeth, Cap Pinkham, Peg Wahl

**Opening Prayer:** James Aldinger

**Bible Study:** James 1:17-2:1

**Minutes:** The minutes of both the May and June Vestry meetings were approved with one correction. There was no vestry meeting in July.

**Finance Report:** Peg Wahl reviewed the actual to budget report for the month of July. Revenues to date are below budget but continue to track historically. Parking lot revenues for July and an annual gift to the operating budget were not received until August and will be reflected on the August financial statement. Expenses are \$114K better than budget due largely to savings in the line items for personnel, office administration, and building and grounds. YTD financial figures are \$78K worse than budget. The treasurer's report was approved unanimously.

**Finance Committee Report:** A memo was distributed to the Vestry outlining the maintenance and renovation projects currently underway. The painting in the nave and sanctuary should be completed by Sunday, August 30. Renovation of the two bathrooms across from the Great Hall, and the flooring at the bottom of the main rear stairwell, will begin next week. The Finance Committee is pursuing several options to borrow money to meet an anticipated cash flow shortfall. Calvary's Endowment Board recommended that we get a bank line of credit rather than a loan from the endowment fund. Several banking options have been investigated, with the best offers coming from Regions and 1<sup>st</sup> TN. The finance committee will continue to work with these banks in obtaining the best offer. A motion was made to allow the Finance Committee to make the decision about the bank line of credit as long as it remains within or better than the parameters presented to the Vestry. The motion was approved.

**Outreach Grant Proposal:** The Outreach Committee sent a proposal to the Vestry for the distribution of funds remaining in the outreach budget due to the closing of the Downtown Street Ministry. This proposal would increase the grants to; Bridges, Church Health Center, Friends for Life, Hope House Day Care, and the Hospitality Hub back up to the level that they received last year. A motion was made, seconded and approved to accept the outreach grants proposal.

**Security Proposal:** Three documents were presented to the Vestry regarding security within our church facility. The first, prepared by staff members, outlined potential security problems and made suggestions for corrective measures. The second was a note from Charles Shipp expressing the importance of remaining a welcoming church and leaving our doors open to visitors. After considerable discussion that recognized the validity of the staff's concerns, the need for increased security within the church and its adjacent building, and the importance of maintaining Calvary's image as a welcoming sanctuary, a proposal from the Wardens Committee was approved and is attached hereto. It provides that a Security Committee immediately consider steps to increase the security in both buildings, and recommend a plan of action to the Vestry at its September 15 meeting. Allison Cates, Mark Johnson, and Andy MacBeth will be on the Committee along with other parishioners as may be selected by them.

**Annual Giving Campaign:** Cap Pinkham announced that the kick off for the Annual giving campaign will be this Sunday with Bailey and Katie Leopard as chairs and Chris and Helen Bird as co-chairs.

**Rector's Report:**

- Andy and Sybil have just returned from a wonderful vacation in Europe.
- Andy has been nominated for Bishop of the diocese of Oregon. There are currently three nominees for the position with time for open nominations. The last week of October all the nominees will tour the diocese and spend time with the people. The week before Thanksgiving they will hold an election and the nominee elected will move to Oregon the 1<sup>st</sup> of February.
- Education hour went well during the summer. Brooks Ramsey's class was very popular and lots of kids attended Sunday Fun Days.
- The Young Adults group has held several well attended events during the summer.
- 15 men attended the Laymen's Conference at Dubose.
- Several community outreach classes were held at Calvary during the summer in response to requests from community organizations to use our space.
- Koinonia got off to a good start last Wednesday.
- We go back to 3 services on Sunday August 30, with Sunday school classes starting then. The YAMs will have their own class a few times throughout the year.
- The 11:10 service will be much the same as in the past, with a robed choir and communion at the altar rail. Some of the sermons will be more interactive, with the congregation urged to sit closer together.
- Good group of new young acolytes.
- At the Peace this Sunday, 2<sup>nd</sup> graders will be welcomed into the church. This is a transition for them from Children's Chapel to the "big" church.
- Foyers kick-off will be held later in September
- Godly Play training will be held Sept. 12<sup>th</sup>. Heather has several new people signed up
- A good group of new greeters have been trained
- Parish Retreat will be held Oct. 2<sup>nd</sup>-4<sup>th</sup>. The sign-up is low – encourage others to sign-up
- Bishop Johnson will be here for confirmation on Nov. 1<sup>st</sup>.
- Andy will be out the last week of Oct. and the 1<sup>st</sup> week of Nov.
- It's time for the Annual Giving campaign (see note on prior page).
- Friday, Aug. 28<sup>th</sup> there will be a gathering of Calvary parishioners at Trezevant Manor
- "Let It Be Me" – tear down the walls concert will be Thurs. Sept. 3<sup>rd</sup> at the Overton Park Shell
- Search is underway for a successor to Robyn Mauldin
- We will soon purchase several units for the hearing assistance system that we have been testing.

**11:10 Service Survey:** James Aldinger gave a brief overview of the results of the survey conducted after the 11:10 service experiment. He anticipates "a traditional service with an emerging church twist."

**Mutual Ministry Review:** 33 parishioners were interviewed by the Mutual Ministry Review Committee as part of the review required in Andy's employment contract. The committee prepared a report and presented it to Andy. Andy prepared a summary and response to this review, outlining his view of the results and his plans for the next year. After review and discussion by the Vestry, his summary and response were accepted and approved.

**New and Old Business:** Ginny Strubing was very pleased with the parish picnic at the Ornamental Metal Museum with over 200 people attending.

**Good of the Order****Executive Session**

**Closing Prayer:** Andy MacBeth

Respectfully submitted,  
Gayle Spence, Clerk