

**Calvary Episcopal Church**  
**Vestry Meeting Minutes**  
**December 15, 2009**  
**Emison Room**

**Vestry Present:** James Aldinger, Sharon Bailey, David Balling, Allison Cates, Michelle Fulmer, Len Grice, Bill Henry, Mark Johnson, Jeff Kitterman, Andy Mathes, Gayle Spence, Lee Wakeman, BeebeWoodside

**Vestry Absent:** Mary Ann Ford, Beau Snowden, Ginny Strubing

**Others Present:** Andy MacBeth, Cap Pinkham, Peg Wahl

**Opening Prayer:** Michelle Fulmer

**Bible Study:** Andy MacBeth – Luke’s story of Zechariah and Elizabeth

**Minutes:** Minutes of the November 17, 2009 vestry meeting were approved as written.

**Treasurer’s Report:** Peg Wahl – Pledge receipts continue to be behind budget but are tracking historically. The over-all Actual to Budget comparison shows an actual overall YTD net loss of \$124,236. Expenses remain under budget, which should lead to an estimated surplus of \$68,296 for 2009.

A motion was made, seconded, and approved to accept the treasurer’s report.

**Budget review:** Cap Pinkham – The proposed budget is based on total revenues of \$2,426,315 for 2010, down \$162,035 from 2009. This includes decreases in pledges, non pledge gifts, investment income and other income. To present a balanced budget, expenses were cut in many areas including: diocesan pledge, music, parish life, lay salaries, office administration, building and grounds, and other expenses. Some of these decreases are a reflection of actual expenses for 2009 that were overstated in the 2009 budget. A motion was made and approved to accept the 2010 budget proposal.

**Security Committee Report:** Mark Johnson reported that the security committee, made up of: Mark, Andy Mathes, Allison Cates, Amy Taylor, Bill Webster, and Susan Vaughn has met twice. They recommend changes in three areas:

Policy changes

- Sign-in ledger @ desk
- Doors to bride’s walk and near the organ be kept locked
- Radios for the staff

Technology

- Immediately purchase 6 new radios and refurbish our existing radios and equipment @ a cost of \$1,500.
- Future plans to install cameras at the 2<sup>nd</sup> St. entrance and at each end of the Nave and magnetic key cards for the doors.

Staffing

- Consider security staff at the door 5 days a week. Calvary Place would like to have this added security
- Currently shopping a security contract

A motion was made and approved to purchase the 6 new Motorola radios and to refurbish our existing system.

**Election of Delegates to Diocesan Convention:** Andy MacBeth presented the names of: Tommy Parker, Suzanne Darnell, Fred Piper, Jan Elam, and Katy Leopard (alternate). A motion was made and approved to accept the slate of delegates.

**Annual Giving Update:** Andy Mathes – We currently have 316 pledging units for 2010 which is down from 345 in 2009. This represents a pledge income of \$1,683,684. Some of these pledging units are new units and some are returning units that did not pledge in 2009.

**Clergy Housing Resolution:** For tax purposes clergy can exclude from their income the amount that they spend on housing. The attached housing resolution was approved by the vestry.

**Vestry Plans:** Allison Cates presented plans for the 2010 vestry retreat that is to be held from Friday evening, Feb. 5<sup>th</sup> until after lunch on Sat, Feb. 6<sup>th</sup> at St Columba. Kathy Carmean will work with the vestry and help in setting goals for the future and impact on the mission statement. The vestry will meet again on Sunday the 7<sup>th</sup> after brunch to meet with staff and lay leaders. The annual meeting will be held on January 10<sup>th</sup> to elect 5 new vestry members. A brief vestry meeting will be held after the annual meeting to elect members of the warden's committee.

**Rector's Report:**

- Mary Ann Ford is back in town from treatment in Texas and feeling well.
- Oregon election – The Calvary parish has been very gracious. The experience has left Andy feeling quite grateful for the people and programs at Calvary. Future focus will be on the good things that are working @ Calvary and on pastoral duties.
- The associate rector search is underway with several names in the running. Interviews will start soon.
- Hope to have a proposal by the January meeting for Calvary Place's use of the 1<sup>st</sup> Works space to create a preK program.
- The staff is in the process of updating their job description and will share these with the vestry in January.
- Bonnie's last Sunday will be this Sunday with a reception between the 9 and 11:15 services.
- Holiday services – There will be one service at 10A on Dec. 27<sup>th</sup> and Jan 3<sup>rd</sup>. There will be an Epiphany party before the service on Jan 3<sup>rd</sup>. The annual meeting will be held on the 10<sup>th</sup> at 10A.
- Katy Gwin designed the new sign at the end of the building.
- Connor graduated from the police academy
- Thanks to the Senior class of the Vestry

**Vestry Mailbox:** nothing

**New and Old Business:**

**Good of the Order:** The company that prepared Calvary's documentary took the model of our pastoral care teams to their church in Boston.

Mayor Wharton mentioned the HUB for its significant role in serving the homeless in our city.

**Closing Prayer:** Andy MacBeth

Respectfully submitted,

Gayle Spence, Clerk

*The following resolutions were duly adopted by the vestry of Calvary Church at a regularly scheduled meeting held on December 15, 2009, a quorum being present:*

Whereas the Reverend Andrew MacBeth is compensated by Calvary Church exclusively for his services as a minister of the gospel;  
and whereas Calvary Episcopal Church does not provide Fr. MacBeth with a rectory,  
therefore it is hereby resolved that of the total compensation paid to Fr. MacBeth for the calendar year 2010, \$55,000 is designated to be a housing allowance.

Whereas the Reverend George Yandell is compensated by Calvary Church exclusively for his services as a minister of the gospel;  
and whereas Calvary Episcopal Church does not provide George Yandell with a rectory,  
therefore it is hereby resolved that of the total compensation paid to Fr. Yandell for the calendar year 2010, \$19,000 is designated to be a housing allowance.