

Calvary Episcopal Church  
Vestry Meeting Minutes  
February 17, 2009  
Emison Room

**Vestry Present:** James Aldinger, Sharon Bailey, Allison Cates, John Frazer, Mary Ann Ford, Michelle Fulmer, Len Grice, Bill Henry, Mark Johnson, Jeff Kitterman, Andy Mathes, Gayle Spence, Lee Wakeman, Beebe Woodside

**Vestry Absent:** David Balling, Beau Snowden, Ginny Strubing

**Others Present:** Andy MacBeth, Elizabeth Madden, Jimmie Madden, Nicole Seltzer, Peg Wahl, Cap Pinkham

**Opening Prayer:** Bill Henry

**Bible Study:** Mark 9:2-9

**Minutes:** The minutes of the January 20, 2009 vestry meeting were approved as written.

**Green Lent:** Elizabeth Madden presented an overview of the work done by the Green Lent committee. In July Andy challenged them to investigate ways for individual households to implement MDG#7 regarding environmental stability. The kick off event, "Mardi Green" will be held Sunday, January 22 from 5:30-7:30 featuring locally grown and produced refreshments, gifts, door prizes, and a panel discussion. Childcare will be available.

**Outreach Grants Request:** Nicole Seltzer presented the 2009 outreach grant requests. There were 20 applications this year requesting a total of \$265,906. The committee had \$131,500 available and most organizations requesting funds received approximately 75% of their request which is in line with last year's distribution. There were three new grants given this year for Carnes Elementary, Calvary Honduras mission, and the Hospitality Hub. With the Downtown Street Ministry's future in question, funds were set aside for that ministry but not yet included in the grant request. A motion was made, seconded and approved to adopt the grant request proposal as presented.

**Annual Giving Update:** Andy Mathes reported that with 246 units pledging we have a pledge total of \$1,748,322 toward the goal of \$1,900,000. The committee hopes to receive pledges from 400 units for 2009, up from 372 in 2008. At the present time 141 units from last year have not yet pledged. The vestry was asked to review the list of members not yet called and select the names that they would call. All names should be presented to the committee so that they can coordinate all calls.

**Treasurer's Report:** Peg Wahl reported that Ricky Fortin is back at work half time. Pledge income is currently under budget by \$60K which is typical for January. Expenses are better than budget by \$44K due partly to timing of invoices. Ricky has made an effort to match the monthly budget with the timing of payments for various expenses.

**Ministry Group Reports:** See attached reports  
Gifts to the City – Mary Ann Ford  
Faith Formation – Allison Cates  
Community Service Ministries – Lee Wakeman

Parish Life – Sharon Bailey  
Stewardship – Andy Mathes  
Evangelism – Len Grice  
Worship and Music – James Aldinger

**Capital Expenditure Advisory Group Proposal:** Bill Henry presented a proposal to the vestry to approve the creation of a group to assess Calvary's future capital expenditure plans for deferred maintenance, possible upgrades, and improvements. The group would be charged with both assessing our needs and considering possible sources of funding. The final makeup of the committee will be presented to the vestry at the next meeting. The proposal was approved unanimously.

**Rector's Report:**

- Hospitality Hub – Elected a board of directors to run as an independent organization and begin the process to become a 501C3.
- On Saturday March 14<sup>th</sup> Calvary will host a conversation for those organizations that work with the homeless in downtown.
- The Gwin family expressed appreciation for the wonderful support from Calvary during Carla's illness.
- Tickets are available to a dinner to be held Thursday February 26<sup>th</sup> honoring African American students at Memphis Theological Seminary
- Non participants on the parish rolls have been moved off of the rolls leaving 963 active members.
- George Yandell has presented the vestry with a written update of his plan for his sabbatical leave.
- Happening youth retreat included 10 youth and adults from Calvary.

Vestry Mailbox – Empty  
No new or old business  
No need for Good of the Order

Executive Session

Respectfully submitted,

Gayle Spence  
Clerk

Community Services Ministries  
Repost to the Vestry  
February 17, 2009

Since the last official report to the vestry in October 2008, the many Calvary parishioners whose ministries involve service to the community continue their efforts to make God's love known in and outside our walls. While the majority of our ministries continue on a weekly or even daily basis, a few specific events/activities that have occurred since the fall report warrant mentioning here.

Calvary Sponsored Ministries:

- Mission trip to Honduras in November
  - Five Calvary parishioners built a playground and collected footage and interviews for a documentary (Drew Smith) on the work being done by Suzy McCall
  - Point of personal privilege-This ministry continues to be a meaningful one, not only for the children being served in Honduras, but also for the parishioners who participate. It is truly a life changing opportunity to serve and be served.
- Christmas card drive netted \$500 which was added to outreach grant funds
- Emmanuel Meal was a great success. More volunteers (~ 40) participated than in recent years and the date being closer to Christmas break made it possible for children to attend. The total attendance was 310!
- Return visit by youth group from St. Andrew's Collierville to assist at Community Breakfast
- Addition of volunteers for Carnes Elementary ministry

Calvary's Historic Partnership Ministries:

- Downtown Street Ministries status unclear-Lee Wakeman can address concerns
- Hospitality Hub-Beatrice Kimmons hired as Executive Director

Outreach Grants Committee:

- Committee met in January to consider grant applications
- Recommendations for funding from the committee will be presented to the vestry for approval at the February meeting
- Nicole Seltzer passed leadership of this committee on to Carissa Hussong

The most recent meeting of the leaders of the Community Services Ministries was held on February 11, 2009. Items of note from that meeting include:

- Outreach Grants Fair date set for Sunday, April 19, during the education hour
- Carnes and Grizzlies Academy
  - Book drive-Susanne Darnell will address the need for more guidance on choosing appropriate books for the Grizzlies students; Carnes book collection is going well.
  - Susanne will speak with the leaders at Grizzlies to determine the possible need for more tutors
  - Request was made for a replacement for Marjorie Webster as leader of the Grizzlies Dinners Ministry by the fall
- Outreach Grants Committee
  - Carissa Hussong and Bonnie Malone discussed the process used by the Outreach Grants Committee in evaluating applications for funding
  - A suggestion was agreed upon to have the leaders of Calvary Sponsored Ministries receiving grant funds to submit a report in September to the Chair of the CSM group that will serve as an evaluation of the use of those funds. The Chair will include this information in the October report to the vestry.
- Updated ministry descriptions and photos have now been assembled. Laura Trott and Mary Jane Viar will soon begin revamping the outreach information on the Calvary website.

As always, I am honored to be a part of this group of dedicated volunteers, staff and clergy who are devoted to making Calvary's goal of serving the community a reality. Thank you for that opportunity.

Respectfully submitted,  
Mary Jane Viar

The Evangelism Ministry Group (EMG) was created to encourage parishioners to actively welcome newcomers into their midst and to shine a light on the many ways that the Calvary community is making God's love visible. Part of being a welcoming community includes sharing examples of how we are building our relationships with God so that we can support others as they seek and strengthen their own relationships. We can be an extension of God by extending an invitation to others to take part in Calvary's many ministries, programs, and worship opportunities.

### **Communication and Invitation**

A special 8-page newspaper insert to promote the Lenten Preaching Series and Waffle Shop will be distributed to some 97,000 household on Ash Wednesday, February 25. Daily radio ads on WKNO begin on February 7, and will run through April 2. The Lenten Series and Waffle Shop also will be promoted with advertising in the *Memphis Flyer*.

A full-color *Chronicle* featuring the full line-up of the Series was received well by the parish. Because the former Lenten Series brochure was a duplication of what already appeared in the *Chronicle* and *Commercial Appeal* insert, the EMG determined it was more cost effective to overprint the *Commercial Appeal* inserts to have for distribution throughout the run of the Series verses printing another brochure.

A special edition of the e-pistle featuring the Lenten Series and Waffle Shop will be sent out on February 16, in the hopes that people will forward the e-mail to everyone they know!

The north wall banner frame was ripped down by wind a couple of months ago. The sign company and EMG have decided to replace the frame with a sturdier structure that will make banner installation easier as well as protect the wall (and passing cars and pedestrians) from any future malfunction. The goal is to have the new frame and banner up before the beginning of the Lenten Preaching Series.

Calvary's ongoing communication efforts include the web site [www.calvarymemphis.org](http://www.calvarymemphis.org), the e-pistle weekly e-mail, the printed *Chronicle* newsletter mailed every other week, and the Sunday bulletin. Each of these pieces are edited and designed with the goal of encouraging participation and sharing how we are "making God's love visible."

The majority of our visitors report that they thoroughly read through our web site before visiting Calvary. The Get Involved, News & Events, Sermons, Calendar, Prayer List, Young Adults, and Home pages of the web site are updated weekly with new information. As we near two years since the launch of this new version of the site, we are beginning to re-evaluate some of the content and navigation and to add more pictures. A new homepage block features the Lenten Series and Waffle Shop.

The e-pistle, sent each Wednesday afternoon provides a quick look at upcoming Sunday events as well as other pertinent announcements and links to the most current *Chronicle* and to

the web site. The e-pistle has an average open rate of 40%, which means 300+ people read it every week.

Calvary continues to keep a presence in the *Commercial Appeal* and other Memphis publications through “free press.” Our goal is to have Calvary featured at least once every month. Upcoming highlights will feature the Lenten Series, Waffle Shop, Green Lent, and Heifer Project.

### **Hospitality and Welcome**

Calvary averages 10-15 (self-identified) visitors a week. The backbone of Calvary’s hospitality efforts is The **Greeter Ministry**, teams of parishioners who each Sunday make a goal of welcoming strangers into our midst and providing them with any help they may need (like how to find the nursery, Great Hall, or the church). The Greeter Ministry is continually in the process of recruiting and training new greeters. Many of our greeters are those who are new enough to the parish to remember the greeting they received when they first visited.

Not everyone in the parish is called to serve as a Greeter, but we all are called to be hospitable (make God’s love visible). To that end, the concept of **Three-Minute Hospitality** was introduced to the parish in October 2008. It challenges all parishioners to spend the first three minutes after any service seeking out and engaging someone they do not know. We will remind the parish of this concept throughout 2009.

The Newcomer Ministry continues to welcome and incorporate our visitors through monthly Welcome Classes and weekly personal contacts (phone calls, coffee or lunch, etc.). In the Welcome Class, visitors are introduced to FAITH, Calvary’s core values, and the SWEEP roadmap for faith journeys. A **Welcome Brochure**, a snapshot of the life and ministry of the parish, is mailed to every self-identified visitor to the parish and is made available throughout the church buildings. Practicing the Faith, our confirmation class, will be offered three times in 2009 in order to welcome newcomers into the fellowship of the Episcopal Church.

In 2007, Calvary purchased photography equipment for use in the production of annual pictorial directories. A new **pictorial directory** will be printed in early 2009. Photography sessions will be held approximately every two months in 2009, conveniently allowing our new parishioners to be included in future directories.

**Coffee in the Great Hall** has gained new life under the leadership of Betsy Bird. Parishioners take turns hosting this fellowship opportunity after the 11:15 a.m. service each Sunday. Clergy, members of the Calvary community, and visitors have the opportunity to build relationships while enjoying refreshments and good conversation.

We continue to give thanks to God for the people of Calvary Episcopal Church and their efforts to make God’s love visible in downtown Memphis.

GROUP	2009 Grant
Bridges	\$5,600
Church Health Center	\$9,000
Partners for the Homeless	\$1,000
Emmanuel Episcopal Center (Emmanuel Academy)	\$7,500
Friends for Life (Nutrition for persons living w/ HIV/AIDS)	\$3,000
Hope House Day Care, Inc.	\$3,750
MIFA	\$14,000
Samaritan Counseling Center	\$15,500
St. Andrew's Sewanee School (Mastering Skills & Mountains)	\$1,000
Community Legal Center (Legal Services for the "Working Poor")	\$5,000
St. George's Independent School Memphis (Camp Dragon)	\$3,800
Door of Hope, Inc.	\$2,000
Youth Leadership, Memphis	\$5,000
RISE Foundation - Memphis Debt Collaborative**	\$2,000
Calvary Honduras Mission	\$3,000
<b>Carnes Elementary</b>	\$5,760
<b>Hospitality Hub</b>	\$30,000
<b>TOTAL*</b>	<b>\$116,910</b>
Special fund for RISE	\$2,000
Available Fund From Operation Budget	\$125,000
Guild Gifts	\$2,250
Outreach Restricted (Christmas Cards)	\$2,250
<b>TOTAL AVAILABLE FUNDS</b>	<b>\$131,500</b>

## **Parish Life Update**

### **Report for Vestry February 2009**

Parish Life ministries focus on building community and strengthening the bonds of friendship and support among Calvary members. These ministries are vital to our ability to attract and retain members. Some expand their mission to include outreach activities or youth ministry, while others limit their focus to social gatherings. All build strong connections that often lead participants to become involved at Calvary in other ways. A full report of parish life groups was made in October 2008 and published in the 2008 Parish Annual Report.

#### **Foyers (Kendra Martin, chair)**

At Robyn Mauldin's suggestion, Kendra checked in with each of the groups and reports that they are all doing well.

#### **Special Events (Ginny Strubing, chair)**

The Calvary Parish Retreat will be October 2-4, 2009 at Camp McDowell in Alabama. Plans are underway to make this a fun event for all ages. We have reserved the Miller Commons area of the camp. To see it go to: <http://campmcdowell.com/lodging/miller.htm>.

#### **Guild of the Christ Child (Hester Mathes, chair)**

Hester Mathes has agreed to chair this guild. Interest and participation have waned over the past couple of years, but a few dedicated people are going to try to revitalize it.

#### **Women of Discovery**

This group is inactive now and needs a leader.

#### **YAMS (Robyn Mauldin, chair)**

This group is doing very well. Andy MacBeth recently led 12 people in the February Pub Theology on religion and relationships. Rachael Barton hosted a Super Bowl party. The group plans to go bowling in February and attend a Grizzlies game in March, and is creating a Wednesday evening class geared toward young adults and revolving around life issues such as health, finances, etc.

Respectfully submitted, Sharon Bailey

## Report to Vestry on Faith Formation Group

The Faith Formation Group includes ACE (Adult Christian Education), Children's Ministries, Bible Study Groups and Youth Ministries.

Staff Representatives:

George Yandell, Heather Anderson, Ellen Coleman

### ADULT CHRISTIAN EDUCATION

Background and Purpose:

The Adult Christian Education Committee develops classes that fulfill its mission statement's 4 emphases: Bible and Theology, Church and Parish Studies, Life Application, and Spiritual Development. The ACE committee will hold its planning retreat March 3rd to consider how to enhance faith formation for all adults. The committee continues using a process to continually evaluate offerings as they are occurring. ACE has recruited a talented pool of guest teachers and recruited more parishioners to teach and lead classes. The team distributes evaluations for offerings just completed and works to put suggested classes in place. ACE has over 85 potential offerings in its "Potential Courses" file. Over half of the potential courses are suggestions from parishioner evaluations forms.

Committee Members:

George Yandell, Susan Appling (Chairperson), Cathy Awsumb, Adam deNobriga, Marshall Evans, Bill Henry, Jamey Howdeshell, Peter Hunsberger, Palmer Jones, Donna Matlock, Allison Parker, Tommie Saxon, Rob Waldo, Peggy Owen

For Vestry Consideration:

George Yandell will be taking sabbatical leave during the late spring and summer. Classes are confirmed and scheduled through August. Susan Appling will continue as the chairperson until September or later to provide continuity, respond to changes and continue the work of ACE.

The Dom Crosson/Marcus Borg conference is fully funded, with one half of the funds provided by ACE and the other half is a grant from the Dykes Foundation. The ACE committee, with Vestry approval, set aside unspent funds for the previous three years. This event is the culmination of a great deal of work and planning and will be an exciting event with two leading scholars.

### CHILDREN'S AND YOUTH MINISTRIES

It has been a year of change as both Eyleen Farmer and Judy Nocifora departed Calvary. As these changes were anticipated, the transition of responsibility to Heather Anderson went very well. Additionally, we were able to add Ellen Coleman (Youth Ministry intern

under Eyleen) to our staff full time to aid in continuity. Heather and Ellen are planning a team approach, which will include rotating, perhaps monthly, through the Godly Play and J2A classes and events. Ellen will handle most of the administrative responsibilities (classroom supplies, announcements and RSVP's, etc.).

Heather and Ellen are currently planning events for the year and are working toward long range planning so that classes, events and the youth pilgrimage will support spiritual growth in an intentional way.

## CHILDREN'S MINISTRIES

### Background and Purpose:

#### Children's Chapel-

The worship component for children on Sunday morning for children ages three through six, continues to have strong attendance with 25-35 children present. It is comprised of volunteer leaders, clergy, and Brie Wallace, a guitarist who leads chapel music.

#### Education-

Godly Play, an innovative, Montessori-based curriculum continues each Sunday in five Atria classrooms and serves children ages four through grade five. Our current enrollment is 100 children. There are 25 well-trained, dedicated Godly Play leaders. Ten are present every Sunday. Heather Anderson has been to Godly Play training and Ellen Coleman is scheduled to attend in January 2009.

#### Special Events-

Parish Picnic games, The Best Ever Halloween Event, All Saints Sunday, Advent Pageant, and the St. Nicholas Festival continue to be well-attended intergenerational events. Winter/Spring schedule of events includes the children's annual Lenten Heifer Offering Project and Petting Zoo Kickoff. Additionally, a leader and childcare worker appreciation event will take place in the spring.

Committee Members: The CMC meets monthly during the school year. Hilary Chipley (chair), Gina Hamblen, Alison Boeving, Katy Leopard, Deanna and Tom Chamberlain, Leslie Norman, Emily Smith, Kathy Claxton, Edee Fuller, John Sharp and Allison Cates (representing the Vestry)

### For Vestry Consideration:

Ellen Coleman will be attending Godly Play training to support the planned team approach.

Review of programming for 1st through 6<sup>th</sup> graders. Numbers in this age group seem to fall off and activities for this group need to be examined. Heather has tried to meet

with parents of this age group, with little response. She will be making another effort in the spring.

The Guild of the Christ Child has been responsible for fellowship events for all families, but particularly families with younger children. These events include the Fall hay ride, the Easter Egg Hunt, adult Christmas party as well as the baptismal banners and Orgill room leaves. Currently the Guild is struggling to find leadership and ongoing interest in its activities. Hester Mathes has volunteered to lead the group while it tries to rebuild. Unless the efforts are successful, some of these activities may need to be absorbed into the CMC.

## YOUTH MINISTRIES

### Background and Purpose:

Youth ministries includes Rite-13 for the 7<sup>th</sup>/8<sup>th</sup> graders( depending on the year it could be 6<sup>th</sup>/7<sup>th</sup> grade), Journey to Adulthood (J2A) for the 9<sup>th</sup> and 10<sup>th</sup> graders, and the Senior High Class for the 11<sup>th</sup> -12<sup>th</sup> graders. Working around the highly scheduled lives of the children in this age group is a real challenge.

The structure this year reflects the natural rhythm of the J2A program and looks like this:

Rt-13 is grades 7 and 8. J2A and Sr. High kids are meeting together for Bible Study through the Arts (grades 9 through 12).

### Committee Members:

Programming for individual groups is moving forward, but there is still not a coordinated, functioning council. Heather will be working to form a council.

### For Vestry Consideration:

There are a number of exciting events planned, including an evening for the Sr. High students where relationships will be discussed and examined. There will be a high school retreat in February and a Rite 13 trip to Sewanee that will include pre-pilgrimage preparation. The J2A pilgrimage to Colorado is a highly anticipated event. Additionally, there are 8 youth in confirmation classes.

Evaluate our "Parish of Youth Ministers" goal.

## BIBLE STUDY GROUPS

The Bible Study groups do not receive any assistance beyond periodic ordering of materials. They are under the umbrella of ACE as there was no other clear place to put them.

Some of the small groups include the Women's Bible Study on Thursdays at noon, the young men's Bible study, "Brodeo", which meets in East Memphis for high school boys on Thursday mornings, and the quiet group that gathers following Wednesday morning Eucharist.

For Vestry Consideration:

None

Music and Worship Committee  
VESTRY Update  
February 17, 2009

1. Acolytes  
Good progress going into Lent, it is time for retraining of beginners.
2. Altar Guild  
We have two new members: Stephanie Cheney and Clay Walmmel. Also, we have a new altar drape for Lent. It is one that hangs to the floor.
3. Eucharistic Ministers & Vergers  
The EM's are being stretched thin. In an effort to relieve this at the 11:15 a.m. service, we will schedule two fewer EM's. This will hold true for every Sunday except for big Sundays like Palm Sunday and Easter.
4. Flower Guild  
Our plan is to use the flowers to underline the liturgy. Flowers have increased in price and it now takes at least \$75 weekly to cover the expense for alter flowers. Nino Shipp has volunteered to help out the brides by offering her services for bridal/wedding arrangements. This is a service that should be most helpful and cost effective for our Brides and Families.
5. Lay Readers  
There is a need for additional people.
6. Lectors  
Jim Coleman is searching for a replacement as Head of the Lectors. There is a desire to add additional youth readers.
7. Ushers  
We have sufficient ushers for the 7:45 a.m. & 9:00 a.m. services. We could use several more at the 11:15 a.m. service. Solicitation for ushers e-mailed February 9, 2009. Process for scheduling ushers for the three Sunday services is working well.
8. Music- Summary from Sumner Jenkins  
**Last Sunday of Epiphany @ 9 a.m.**  
Jazz with Tony Thomas and Co.  
**March 15 @ 11:15 a.m.**  
Marian Shaffer, harpist, will accompany the Calvary Choir women (this is scheduled, however, one of our staff singers (Barbara Etheridge) and her husband have finally gotten the go ahead on their adoption of two brothers (now 12 and 13) from Russia. This has been a four year journey through bureaucracy on both sides of the ocean. I should know in a week or two about her schedule.

## **Music Continued- page 2**

### **Easter Vigil**

Combined Choirs

### **Easter Day**

Susan Enger and Brian Roberts, trumpeters at 9:00 a.m. & 11:15 a.m.

### **April 19, Youth Sunday**

Jacob Elam and musicians will provide music for 9:00 a.m.

### **Other Music Updates**

I am continuing to work on various concerns with the children's choir and have laid some plans in for the future of that group. The hand bell choir continues to do well also. I am trying to monitor their work.

Parish Choir and Calvary continue to offer the highest level of music to the respective congregations. They continue to set the bar higher and higher. Their singing surpasses anything I have heard at Calvary in the 7+ years I have worked here.

With Peace,  
James Aldinger

Pastoral Care Committee Meeting  
December 3, 2008  
Calvary Episcopal Church

Attending: Dale Charlton, Bonnie Malone, Jim Coleman, Karen Tynes, Gayle Spence

Meeting opened with a prayer

The minutes of the September 10<sup>th</sup> meeting were approved with one spelling correction.

Jim Coleman was introduced as the new care team coordinator.

**Group reports:**

**Care Teams** – Karen Tynes – There have been some changes in care team captains.

- Purple team – Betsy Olsten is stepping down and Shannon Tucker will be the new captain for that team.
- White team – Lisa Discenza is stepping down and Karen Tynes will fill in as interim captain.
- Green team – has not had a permanent captain – Karen is filling in as captain.
- Red and Blue teams – Elizabeth Eggleston is captain
- Gold team – Dana Sue Percer and Carrol Pridgeon work together with this team to keep in contact with our parishioners that are in nursing homes.

All except the gold team rotate duties week by week.

In January Karen will have a table available on Sunday mornings for signup for new care team members for 2009. In early February there will be a Saturday breakfast for the care teams at which time Jim Coleman will be introduced as the new care team coordinator. Bonnie Malone will sign up on the church calendar for this event on the 1<sup>st</sup> weekend in February if available.

**Prayer Shawl Ministry** – Karen reported that a group is meeting to knit at the church on Thursdays after lunch. Bonnie will verify that this is still a viable group and put a note in the Chronicle.

**Grief Support** – The fall grief support group has completed their program.

**Eucharistic Ministers** – Dale reports that this group is currently visiting 2 people on a regular basis.

**Emmaus Ministry** – Bonnie has met with members of the Emmaus ministry group. They currently have one person that they are seeing. The group plans to continue to meet once a month.

**Discussion Items:**

1. Karen received a card from Lisa Fuller's sister with a check for \$500 to be used for pastoral care as a memorial to Lisa. The money will be put into the

pastoral care budget to be used as a need arises. Lisa's sister was very appreciative of the wonderful support that Lisa and her family received from the Calvary church care teams during her illness.

2. Flower distribution continues to be a problem. Bonnie has found only 1 volunteer willing to help with this project and the logistics make it very difficult.
3. Mass Victimization Task Force – Calvary Church as a whole does not have a defined role on this task force. Individual members are invited to become trained for service. Bonnie agreed to write an article for the Chronicle with contact information.
4. New opportunities – There seem to be more Calvary members with long term care needs. Bonnie will discuss these needs with the Emmaus ministry group and the gold care team.
5. Meeting date – Pastoral Care Committee meetings were scheduled for Wednesday February 18<sup>th</sup> and Wednesday April 22<sup>nd</sup>.

The meeting was adjourned

Respectfully submitted,

Gayle Spence