

**Calvary Episcopal Church**  
**Vestry Meeting Minutes**  
**January 19, 2010**  
**Great Hall**

**Vestry Present:** Sharon Bailey, Allison Cates, Lucia Crenshaw, Desi Franklin, Mark Johnson, Jeff Kitterman, Andy Mathes, Dana Sue Percer, Jerry Stiles, Ginny Strubing, Gary Wilson, Beebe Woodside

**Vestry Absent:** James Aldinger, Mary Ann Ford, Len Grice

**Others Present:** Andy MacBeth, Heather Anderson, Ellen Coleman, Sumner Jenkins, Robyn Mauldin, Alison Merritt, Ebet Peeples, Cap Pinkham, Bill Webster, George Yandell

**Opening Prayer:** Allison Cates

**Bible Study:** Andy MacBeth – 1 Corinthians 12:1, 4-12

**Minutes:** Minutes of the December Vestry Meeting were approved as modified by Cap Pinkham and Mark Johnson. The Minutes for the Annual Meeting and the January 10, 2010 Vestry Meeting will be reviewed at the February Vestry Meeting.

**Treasurer's Report:** Cap Pinkham reviewed the Actual to Budget Comparison through December 31, 2009. Pledge receipts are under budget by \$76K for the year, but have received or will receive all of this or more in 2010. The debt to the endowment was paid in full. The annual expenses are under budget by \$1,520. A motion was made, seconded, and approved to accept the treasurer's report.

**Introductions to Calvary Staff:** The Calvary staff were introduced by Andy MacBeth and each presented a summary of their job description. One modification will come this year when Cap Pinkham's job is redefined to concentrate on Director of Financial Development and Planned Giving. A summary of staff positions are attached.

**Annual Giving:** Andy Mathes reported that work will be done on how the church does annual giving in the future; to help avoid the drop in pledges that occurred this year. Cap Pinkham reported that \$1.7M from 330 pledge units have been committed and we should expect at least 7 more pledges for a net of \$1.73M for 2010. There will be another phone-a-thon this Sunday to receive more pledges,. Cap went to Austin, TX in preparation for a conference to be held on Stewardship in February. He will be presenting a session at the conference.

**Vestry Procedures:** Allison Cates reviewed the following vestry items:

- Vestry meetings are on the 3<sup>rd</sup> Tuesday of each month. The Warden's meeting is on the 2<sup>nd</sup> Tuesday of each month to prepare for the Vestry meeting. Normally, there is not a meeting in July; and this year the vestry will need to change the date of the December meeting because it is scheduled during the week of Christmas.
- If you have any proposals to be voted on, please send it to the senior warden or the clerk by the Warden's meeting, so it will be on the agenda.
- Ministry group reports are due to the vestry in February, May and October. If necessary, they can be accepted one month late due to delays in the group meeting.

- The Vestry Retreat starts at 6:00PM on Friday, February 5<sup>th</sup> and will end on February 6<sup>th</sup> after lunch. There is a 2 hour Vestry meeting with the Calvary staff at 12:30 PM on Sunday, February 7<sup>th</sup>.

### **Rector's Report:**

- Salary adjustments for the staff is 3% overall.
- Assistant Rector Position – There were a total of 5 candidates interviewed by phone. There will be a meeting tomorrow night to further discuss the interviews. Some of the candidates may not be available until May or June.
- Priests that will be helping until the Assistant Rector is hired:  
Senter Crook will be volunteering as we need her.  
Ellen Roberds is a Presbyterian minister on payroll. She will do Outreach & CORE and be at the church on Mondays and Fridays. She will be a guest preacher at the February 7<sup>th</sup> services.  
Audrey Gonzales is back and will still be working out in the community.  
Mimsy Jones is working for Bishop Johnson and may be available.
- Bonnie Malone was at her new church on January 10<sup>th</sup> and is doing fine.
- The Preaching Series calendar will be in the Chronicle. Several changes requiring more local speakers, but the series looks good – Marcus Borg starts us off on February 18<sup>th</sup>.
- Calvary Place will submit a proposal to use the old First Works building for 5 & 6 year olds. They want a more charitable component in the school.
- Inreach – A new interview for the parish will be conducted this year.
- CORE – Getting started again with Ellen Roberds and George Yandell.
- Outreach grants - \$103,000 will be awarded this year.
- Kathy Carmean will be doing a building session on Friday night at the vestry retreat and Saturday we will decide what we want to work on in 2010. On Sunday, the 7<sup>th</sup> we will meet with the staff at the Sunday Brunch – count on a 2 hour meeting
- Vestry Committee Responsibilities list was distributed. Let Andy know if you want to change your assignment.
- Shelby County Health Department will give H1N1 shots a Calvary on Wednesday, January 27, 2010 from 5:00 PM – 7:00 PM.
- Personal – West Coast son & wife are expecting a child in July. Conner has been a policeman for one month now and he likes his job.

### **New and Old Business:**

### **Good of the Order**

### **Executive Session**

### **Closing Prayer:** Andy MacBeth

Respectfully submitted,

Beebe Woodside, Clerk