

Calvary Episcopal Church
Vestry Meeting Minutes
November 18, 2008
Emison Room

Vestry Present: Sharon Bailey, Chris Bird, Allison Cates, Scott Crosby, James Dowd, Mary Ann Ford, Michelle Fulmer, Len Grice, Suzanne Henley, Bill Henry, Gayle Spence, Lee Wakeman

Vestry Absent: David Balling, John Frazer, Keith James, Beau Snowden, Peg Wahl,

Others Present: Andy MacBeth, Cap Pinkham

Opening Prayer: Scott Crosby

Bible Study: Andy led a short bible study of Ephesians 1:16-19.

Approval of Minutes: The minutes were approved with the addition of 'Feb., May, and Oct' to the ministry group report section and the attachment of the reports.

Treasurer's report: In Peg Wahl's absence Cap Pinkham reviewed the actual/budget comparison report. The revenue numbers continue to track historically with hopes that the pledge receipts will follow the pattern of previous years. A 0-\$120K surplus is projected for year end. Any surplus funds are used to pay down the debt to the endowment fund.

Finance Committee Report: Cap Pinkham reviewed the 2008 Actual Budget, the 2009 requested budget, and a revised 2009 "barebones" budget. At this point annual giving pledges have remained stable with 2008. The revised budget leaves all discretionary spending level, with the understanding that these budget items could be increased if pledge income exceeds 2008. The outreach budget remains flat overall with the HUB being removed as a line item and that money rolled back into the outreach committee budget. The HUB would now apply to the outreach committee for a grant to cover that income. The outreach grant requests have just been sent out and the committee will meet in Feb. to make final decisions.

The Diocesan pledge has been decreased from \$225K to \$212K. A motion was approved to accept the Diocesan pledge of \$212K with the stipulation that the bishop will be informed that if income allows that pledge will be increased back to \$225K.

There are several other areas where the budget has been cut. The vestry should review the budget and address thoughts and questions to the staff so that a final budget can be presented to the vestry for a vote at the December 16th meeting.

Building and Grounds Update: Cap reported that ongoing sewage problems are being addressed. A sewer line under the kitchen floor has collapsed and will be replaced next Monday for a cost of <\$5,000.

Ministry Group Reports: Hope to have ministry group reports from Building & Grounds, and Finance & Development before the end of the year.

Vestry Nominations: Andy, the outgoing vestry members, and the previous Sr. Warden met to develop a slate of potential vestry candidates to present to the congregation for election at the annual meeting. There will be an article in the next chronicle listing these candidates: Mark Johnson, Ginny Strubing, Rob Waldo, Jeff Kitterman, Beebe Woodside, and James Aldinger. The "floor" is then opened for nominations from the congregation.

Diocesan Convention Delegates Proposal: The proposal was approved to accept the warden's committee slate of delegates to the diocesan convention: Dot Neale, Tommy Parker, Susanne Darnell, and Fred Piper, with Jan Elam, Katy Leopard, and Hester Mathes as alternates.

Capital Campaign Update: Scott Crosby – Though the campaign pledges have not been what we had hoped for at this point the capital campaign committee has decided to move forward with the \$4.5M goal as planned, with the knowledge that we likely will not reach that goal. It was agreed that the vestry

could not make decisions about how campaign monies would be spent until the campaign is completed. During campaign calls parishioners should be assured that any decision about the capital campaign will be within the original scope of the plan and that information gleaned from the focus groups will be integral in making any decisions.

After discussions about the cost of our contract with Klote, (which was based on the anticipated goal of the campaign) and whether it is fiscally responsible to continue with this contract, a resolution was made to authorize the Sr. Warden to negotiate the early termination of our contract with Klote. At this point Sean will continue to train campaign workers and if appropriate train an in house administrator for the completion of the campaign.

Rector's Report:

1. The staff spent the day off-site participating in some very helpful staff building time and activities.
2. Parish Retreat – Plans are underway for a retreat the 1st weekend in Oct. 2009 @ McDowell Conference Center in Alabama.
3. Out of work parishioners have been meeting with Andy and finding the support of the group very helpful.
4. National Conference of Emerging Church Leaders will meet in Memphis the 1st weekend of December.
5. 225 people attended the AIDS healing service – A younger crowd than usual. Plans are underway for next year with Madge Deacon as chairperson. Thanks to Mary Jane Viar who has been the chair for several years.
6. The new organ console is finished!!!
7. Confirmation with Bishop Jane Dickson was November 2nd.
8. Bishop Johnson will confirm a group of young people in the spring.
9. Eyleen Farmer's time at Calvary ends November 30th. It has been very helpful to have her available for the last year as we transitioned the youth leadership. She will be at GSL for a few more months to help part time with pastoral counseling and will continue to preach 1 time a month at Calvary.
10. Ellen Coleman starts a new position on Jan 1st as Assistant Director of Youth and Family Ministry.
11. Some of the things Andy does beyond Calvary:
Board of Trustees of Virginia Theological Seminary
Downtown Churches Association
Standing Committee – Diocese of West Tennessee
Several other Memphis Clergy groups
12. The Presiding Bishop will be in Memphis for the Diocesan Convention March 4, 5, & 6 and will preach at the Lenten preaching series at Calvary on Thursday.

Vestry Retreat: 1st weekend in February

Vestry Mailbox: empty

Old/New Business: The Worship and Music committee met at Barth House on Monday the 17th. James Dowd encourages all to join this community any Monday at 7P for a brief worship service followed by a meal and fellowship.

No need for executive session or good of the order.

Respectfully submitted,

Gayle Spence
Clerk